4333

BILL NO. S-78-12-10

SPECIAL ORDINANCE NO. S-06-79

AN ORDINANCE approving City Utilities Purchase Order No. 0494 with Indiana Office Systems, Inc. for equipment for Water Maintenance & Service Department.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That City Utilities Purchase Order No. 0494, dated November 21, 1978, between the City of Fort Wayne, by and through the City Utilities Purchasing Agent and the Board of Public Works and Indiana Office Systems, Inc., for:

one Sperry Remington Kard-Veyer 300 for the Water Maintenance and Service Department,

at a cost of $4,883.00, all as more particularly set forth in said Purchase Order, which is on file in the Office of the Department of Purchasing and is by reference incorporated herein and made a part hereof, be and the same is in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be effective upon passage and approval by the Mayor.

Councilman

APPROVED AS TO FORM
AND LEGALITY

ATTORNEY

Read the first time in full and on motion by Burns, seconded by Hinga, and duly adopted, read the second time by title and referred to Committee on City Utilities (~~and the City Plan Commission for~~ recommendation) and Public Hearing to be held after due legal notice, at the Council Chan City-County Building, Fort Wayne, Indiana, on _____, the _____ of _____, 19__, at _____ o'clock ____ M.,E.S.T.

DATE: 12-12-78

Charles W. Westerman
CITY CLERK

Read the third time in full and on motion by Burns, seconded by Talarico, and duly adopted, placed on its passage.

PASSED (~~LOST~~) by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT	TO-WIT:
TOTAL VOTES	8	0		1	
BURNS	X				
HINGA	X				
HUNTER	X				
MOSES	X				
NUCKOLS	X				
SCHMIDT, D.				X	
SCHMIDT, V.	X				
STIER	X				
TALARICO	X				

DATE: 1-9-79

Charles W. Westerman
CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ZONING MAP) (GENERAL) (ANNEXATION) (SPECIAL) (~~APPROPRIATION~~) ORDINANCE (RESOLUTION) No. S-06-79 on the 9th day of January, 1979,

ATTEST: (SEAL)

Charles W. Westerman
CITY CLERK

Winfield C. Moses Jr.
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 10th day of January, 1979, at the hour of 11:30 o'clock A M.,E.S.T.

Charles W. Westerman
CITY CLERK

Approved and signed by me this 12th day of January, 1979, at the hour of 2:00 o'clock P M.,E.S.T.

Robert E. Armstrong
MAYOR

Bill No. S-78-12-10

REPORT OF THE COMMITTEE ON CITY UTILITIES

We, your Committee on City Utilities to whom was referred an Ordinance approving City Utilities Purchase Order No. 0494 with Indiana Office Systems, Inc. for equipment for Water Maintenance & Service Department

have had said Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance DO PASS.

PAUL M. BURNS - CHAIRMAN

JAMES S. STIER - VICE CHAIRMAN

VIVIAN G. SCHMIDT

WINFIELD C. MOSES, JR.

FREDRICK R. HUNTER

1-9-79 COMMITTEE SECRETARY, CITY CLERK
DATE

MADE A MATTER OF RECORD
DATE CHARLENE M. [illegible], CITY CLERK

Memorandum

To H. P. Wehrenberg, Board of Works Date November 21, 1978

From Ruth Winget, Purchasing Department

Subject Remington Kard Veyer Unit

COPIES TO:

E. A. Stanczak Jr.
S. L. Miller
R. Halflich

Herewith is Purchase Order No. 0494 which is prepared favoring Indiana Office Systems, Inc. for One (1) Remington Kard Veyer Unit for Water Maintenance & Service Department.

We have checked all other sources and can not find any other sources available.

Attached are the following documents in support of the recommendation for acceptance of Indiana Office Systems Inc.

1. Copy of Indiana Office Systems, Inc. quotation of 11/20/78.
2. Purchase Order Number 0494.

It is urged that in referring this quote to the City Council for enactment of an ordinance, that all of the attached items, together with this memorandum (or copies), be included with the proposed ordinance.

Please make sure that no confirming Purchase Order Number is given to Indiana Office Systems, Inc. until evidence of Council approval is furnished to the Purchasing Department.

R. A. Winget
R. A. Winget

Approved: Stephen D. Millspaugh
Stephen D. Millspaugh

66-253-15
11/22/78

Indiana OFFICE SYSTEMS INC.

PRICE QUOTATION

FOR YOUR NEEDS
WE HAVE NO REASON
TO RECOMMEND ANYTHING BUT
THE **RIGHT** RECORDS RETRIEVAL
SYSTEM **WE MAKE THEM ALL**

City of Fort Wayne
Attn: Ruth Winget, Purchasing Department
Room 470, City-County Building
Fort Wayne, IN 46802

Date November 20, 1978

In reply refer to Quotation No. 377-78

Gentlemen: We propose to furnish the material specified below at the prices quoted and under the conditions stated below and on the reverse side hereof.

Required by Mr. Lloyd Miller Dept Water Maint. & Service Approved by

Item	Quantity	Size or Catalog No	Description	Unit	Per	Price
1.	1	4670-5313	Remington KARD-VEYER Unit equipped to house 5x3" cards. Unit to have 13 carriers, 10 trays per carrier. Total filing inches - 1560. Standard equipment includes push button selector, wood grained work shelf, and locking cover. TOTAL NET PRICE, DELIVERED AND INSTALLED Color: Standard Pearl Gray/Accent Blue Dimensions: 46"H x 70"W x 44-5/32"D Warranty: One Year			$4,883.00

Terms NET CASH F.O.B. Destination Transportation or Delivery Via Truck

Subject to our credit department approval, this quotation is made for immediate acceptance and is subject to change without notice. If based on specially printed forms, it presupposes your acceptance of overruns or underruns not exceeding 10% of quantity ordered. Deliveries are subject to delays from fire, strikes, other causes beyond our control. We reserve the right to correct clerical errors. Orders resulting from this quotation are subject to the conditions printed on the reverse side of this sheet. Very truly yours,

This quotation is being submitted in duplicate for your convenience. To order this items listed, merely sign and return one copy signifying your acceptance.

By L E Coffee Jr.
Indiana Office Systems, Inc.

Accepted by

Date

Office 2230 Coliseum Blvd. West, Ft. Wayne, IN 46808

Telephone 484-1546

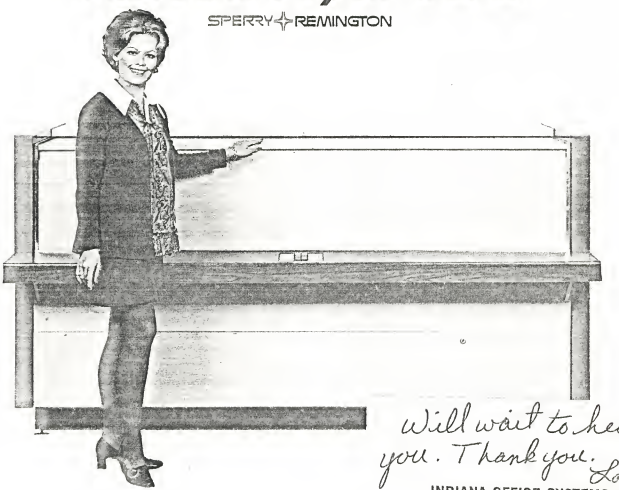
Use our Research Data Files for any desired information on other profit producing business methods and equipment.

If you could have
a famous Sperry Remington
Kard-Veyer System
smaller on the outside
while at the same time
bigger on the inside...

**Wouldn't that be the
neatest trick of the year?!**

the kard-veyer 300

SPERRY REMINGTON



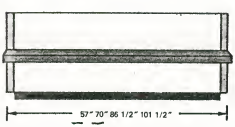
Will wait to hear from you. Thank you. Larry Coffee

INDIANA OFFICE SYSTEMS, INC.

LARRY COFFEE

2230 COLISEUM BLVD. WEST
FORT WAYNE, IN 46808
(219) 484-1546

the kard-veyer 300



It's got color schemes to match office "themes"

Wood tones or leather, bright or subdued, whatever the decorative "theme" of your office, KARD-VEYER 300 offers a compatible color scheme to blend in or to accent it.

Pearl Gray front and Accent Blue side panels. Black base. Standard.

Pearl Gray front and Golden Tan side panels. Black base. Standard.

Pearl Gray front and Slate Blue side panels. Black base. Special.

Pearl Gray front and Ebony Brown side panels. Black base. Special.

PRODUCT DESCRIPTION AND SPECIFICATIONS

UNIT TYPE	MEDIA SIZE 5 x 3 NO. TRAYS	5 x 3 FIL. IN.	6 x 4 NO. TRAYS	6 x 4 FIL. IN.	8 x 5 NO. TRAYS	8 x 5 FIL. IN.	2 1/4 x 3 NO. TRAYS	2 1/4 x 3 FIL. IN.	7 3/8 x 3 1/4 NO. TRAYS	7 3/8 x 3 1/4 FIL. IN.	6 13/32 x 3 1/2 NO. TRAYS	6 13/32 x 3 1/2 FIL. IN.	8 23/32 x 4 1/2 NO. TRAYS	8 23/32 x 4 1/2 FIL. IN.	8 23/32 x 3 1/2 NO. TRAYS	8 23/32 x 3 1/2 FIL. IN.
4657-8	56	672	48	576	32	384	64	1504	40	480	40	480	32	384	32	384
4657-10	70	840	60	720	–	–	80	1880	50	600	50	600	40	480	40	480
4657-13	91	1092	–	–	–	–	104	2444	65	780	65	780	–	–	52	624
4670-8	80	960	64	768	48	576	80	1880	48	576	56	672	40	480	40	480
4670-10	100	1200	80	960	–	–	100	2350	60	720	70	840	50	600	50	600
4670-13	130	1560	–	–	–	–	130	3055	78	936	91	1092	–	–	65	780
4686-8	104	1248	88	1056	64	768	112	2632	72	864	80	960	56	672	56	672
4686-10	130	1560	110	1320	–	–	140	3290	90	1080	100	1200	70	840	70	840
4686-13	169	2028	–	–	–	–	182	4277½	117	1404	130	1560	–	–	91	1092
46101-8	128	1536	104	1248	80	960	136	3196	88	1056	96	1152	72	864	72	864
46101-10	160	1920	130	1560	–	–	170	3995	110	1320	120	1440	90	1080	90	1080
46101-13	208	2496	–	–	–	–	221	5193	143	1716	156	1872	–	–	117	1404
5070-10	100	1200	80	960	60	720	100	2350	60	720	70	840	50	600	50	600
5070-12	120	1440	96	1152	–	–	120	2820	72	864	84	1008	60	720	60	720
5070-15	150	1800	–	–	–	–	150	3525	90	1080	105	1260	–	–	75	900
5086-10	130	1560	110	1320	80	960	140	3290	90	1080	100	1200	70	840	70	840
5086-12	156	1872	132	1584	–	–	168	3948	108	1296	120	1440	84	1008	84	1008
5086-15	195	2340	–	–	–	–	210	4935	135	1620	150	1800	–	–	105	1260
50101-10	160	1920	130	1560	100	1200	170	3995	110	1320	120	1440	90	1080	90	1080
50101-12	192	2304	156	1872	–	–	204	4794	132	1584	144	1728	108	1296	108	1296
50101-15	240	2880	–	–	–	–	255	5992	165	1980	180	2160	–	–	135	1620
VERT. ENDS	2529039 *2529083		2529043		2529063		2529032		2529047		2529016		2529059 *2529081		*2529081	
ANGLE ENDS	2529038 *2529082		2529042		2529062		2529031		2529046		–		–		–	
ROD INSERTS	–		–		–		–		–		2523015		2529058 *2529095		2529095	

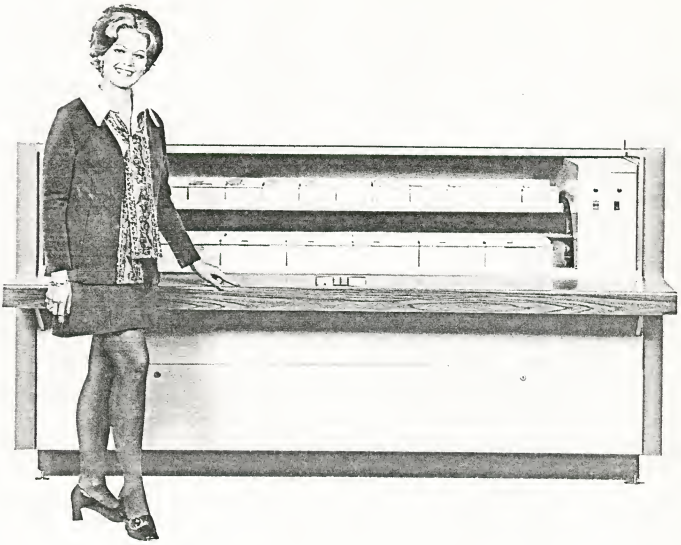
*Optional Plastic Trays TRAY COMMODITY CODE

57"w

70"w

SPERRY REMINGTON
Box 1000
Blue Bell, Pennsylvania 19422

Form #LBV1114



the kard-veyer 300 opens a whole new bag of tricks for:

SAVING SPACE—the KARD-VEYER 300 is Sperry Remington's latest, most compact and efficient work station for card records. Keeps thousands of cards safely, accurately stored, yet puts each one right at the operator's fingertips in seconds. Takes up no more floor space than an executive desk—as small as 20.9 square feet. Yet can hold the contents of dozens of ordinary file cabinets—all the way up to 5640 card filing inches, depending on the model. And one clerk can operate it efficiently and comfortably without leaving her chair.

SAVING TIME—No more wasted hours of file searching. The records you want are in your hand in seconds, at the press of a button! Filing, finding and posting are all accomplished right at the unit—with just one person handling more records than ever before, in less time, with greater accuracy and less fatigue. When time is money, KARD-VEYER 300 makes sure there's less of it spent per filing job.

SAVING MONEY—Because KARD-VEYER 300 requires less floor space, overhead cost reductions are immediately possible. Its compact efficiency also means fewer operators are needed to turn out the same or greater amount of work. Filing errors are eliminated. Slow downs due to fatigue no longer occur. Personnel turnover that often accompanies the use of outdated filing systems is sharply reduced, cutting hiring costs and time-consuming, non-productive training periods for new clerks. All of which means that KARD-VEYER 300 helps clean out most of those profit-robbing factors hidden away in old-fashioned cramped and crowded filing areas.

meet the neatest trick of the year.

the kard-veyer® 300

Sperry Remington's newest, neatest trick in mechanized card filing units.

If you thought our original KARD-VEYER System had everything you could ask for—then step up and shake hands with a new version that has more than you ever thought you could ask for!

The KARD-VEYER 300 unit packs all the original features plus up to 30% more card capacity INSIDE, while trimming itself down to even smaller dimensions OUTSIDE—less than 21 square feet of floor space and down to as little as 45 inches high.

And that's not all we've squeezed into this unbelievably little package. There are new safety features, new security features and new versatility and flexibility in its uses: card filing, check filing, microfilm jackets, rolls and cartridges, tab card filing, drugs and jewelry display and storage.

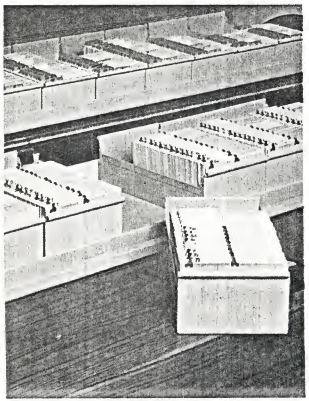
It's also faster, quieter and easier to install and operates on your standard electrical system, saving time and work disruption.

Another time and labor saving advantage—with the KARD-VEYER 300 front-to-back drawers, converting your present system requires only a simple and easy transfer of cards. And the unit accepts the widest possible range of card sizes, even permits mixing card and tray sizes within the unit.

It gives you four color schemes to choose from to enhance any office decor. The unit's work surface is an attractive wood grain. And the KARD-VEYER price is competitive with other units that can't even come close to matching its features and advantages.

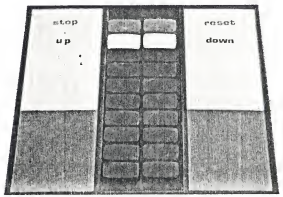
In short—there's a lot less of it on the outside . . . and a lot more of it on the inside . . . for a lot less money than it looks and works like, inside or out!

The better the features, the bigger the benefits, and it's no trick at all to



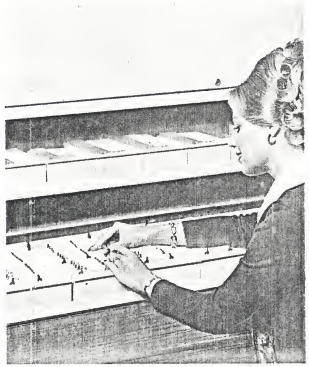
Removable trays

In this versatile unit, trays on the individual carriers are easily removed, allowing a given tray to be taken away from the unit if necessary, or exchanged. Trays can also be mixed, so that several different tray and card sizes can be used within a single unit. And a variety of available tray sizes accepts cards from 2¼" x 3" and up.



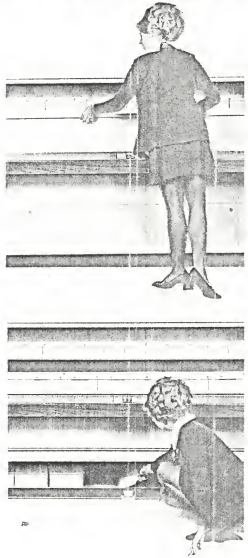
Flush-mounted controls

The push-button Selector Panel is recessed into the center and flush with the work surface. Convenient to the operator. Yet safe from accidental bumps or pressure from reference material or from the operator leaning over the work surface, a danger always present with elevated front-mounted controls.



Work level delivery

Carriers accurately and automatically deliver records to the operator at work level. No raising or lowering the work surface. Operator always does her work in a comfortable seated position—a big consideration in cutting down mistakes and slow downs from "filling fatigue".

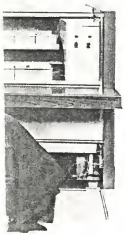


Security plus

All KARD-VEYER units are fitted with key
door enclosures. To open the unit requires
key, sliding the top door back under the per
at the unit's top, then sliding the front door
posting position until it latches in place. N
unauthorized access to the KARD-VEYER 30

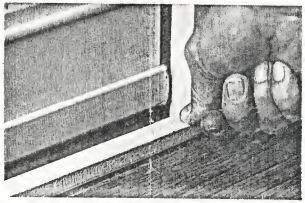
An optional retrieval pan at the lower fron
provides safe, easy access to dropped materi
switch prevents the unit from operating whil

ill to get them in The Kard-Veyer 300



JS

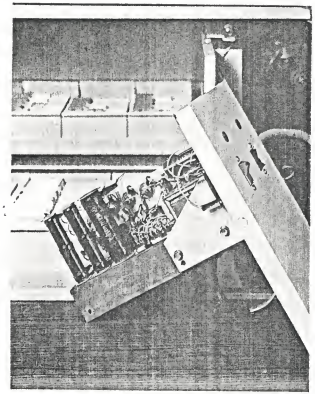
th key lock double
quires unlocking by
the permanent shelf
t door down to the
lace. No danger of
YER 300!
wer front of the unit
l materials. A safety
ng while the access
keep it from being



Unprecedented safety

The KARD-VEYER 300 keeps an eye on the operator's safety—a Dual-Beam Electric Eye! Two beams of light across the working area of the unit are instantly activated when the RESET button is pressed. Break the light—the unit stops, affording protection to the operator while the carriers are in motion.

Another "keep safe" feature—a safety bar back of the work surface extends the full width of the unit between end panels. And if materials get too near, never fear! The slightest pressure on the bar stops the unit cold.



"Works-in-a-drawer" control module

A universal, solid state control module slides right out, panel is easily removed, to make maintenance as simple as it can be. Module contains all electronics for the safety system, as well as an exclusive dual-speed motor control for the carrier, carrier positioning and request logic.

Automatic-Manual Control Switches

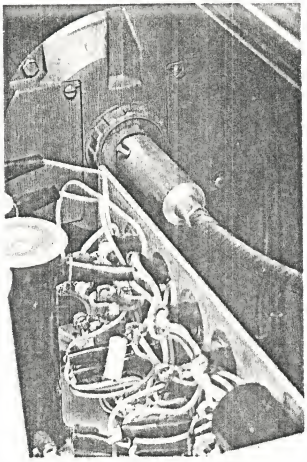
for the KARD-VEYER 300 is on the front side of the unit. Two pilot lamps give visual indication when the unit is "On" (RED light) and when the RESET button is activated and the unit is ready for safe operation (GREEN light). Automatic memory: Unit will return to original carrier when switching back from manual to automatic push-button selector control.

Emergency/ mc

KARD-VEYER 300 won't fail y
does! KARD-VEYER can be
conveniently located beneath
panel. Carriers can be manu
the posting level.

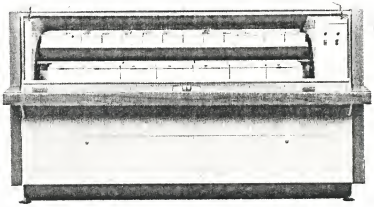
Automatic-Manual Control Switches

the KARD-VEYER 300 is on the front side of the unit. pilot lamps give visual indication when the unit is ." (RED light) and when the RESET button is activated the unit is ready for safe operation (GREEN light). omatic memory: Unit will return to original carrier in switching back from manual to automatic push- on selector control.



Emergency manual operation

KARD-VEYER 300 won't fail you even if the electric power does! KARD-VEYER can be operated by a hand crank conveniently located beneath the upper right-hand cover panel. Carriers can be manually cranked up or dawn to the posting level.



KARD-VEYER 300 has style!

The attractive, clean-lined appearance of KARD-VEYER 300 is a plus-feature not to be overlooked. Instead, it will be "looked over" with pride and pleasure by all who wark with it or near it. It's as handsome as it is efficient.

66-253-15 11/21/78

CITY OF FORT WAYNE
CITY UTILITIES

DEPARTMENT OF PURCHASES
CITY – COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

ORIGINAL
PURCHASE ORDER NO. 0494

This number must appear on each package, packing slip, invoice, bill of lading, express receipt and correspondence.

DATE November 21, 1978

Indiana Office Systems Inc.
2230 Coliseum Blvd.
Fort Wayne, Indiana 46808

SHIP TO —

Water Maintenance & Service Dept.
415 East Wallace Street
Fort Wayne, Indiana 46803

MAIL ALL INVOICES TO —
CITY UTILITIES
GENERAL ACCOUNTING
4th FLOOR CITY – COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802
INVOICE IN DUPLICATE, INCLUDING CERTIFICATION AS REQUIRED BY INDIANA STATE BOARD OF ACCOUNTS

QUANTITY RECEIVED	QUANTITY ORDERED	DESCRIPTION	ACCT. OR W.O. NO.	UNIT PRICE	TOTAL
			W-391.04		
	1	Sperry Remington (The Kard-Veyer 300) Unit Type 4670-5313 46" H x 70"W x 44-5/32" D			$ 4,883. 00
		Pearl Gray Front and Accent Blue Side Panels Black Base Standard			
		F.O.B. Destination Per Quote of 11/20/78 #377-78 Net Price, Delivered and Installed SUBJECT TO COUNCILMANIC APPROVAL RW/pl #5075			

APPROVED Board of Public Works

ATTENTION
Show P. O. Number on Packing Slip and Invoice.

NOTE: TERMS OF PAYMENT MUST BE SHOWN ON FACE OF INVOICE. OTHERWISE A 2% CASH DISCOUNT WILL BE TAKEN

BY _____
CITY UTILITIES PURCHASING AGENT

SUBJECT TO CONDITIONS ON REVERSE SIDE

FORM U-49

City Utilities

PURCHASE REQUISITION

Indiana Office Systems Inc
2230 Coliseum Blvd West
46808

Date 11-17-78

Please order the following Material for Delivery as Specified:

To be delivered to WATER MAINT. + SERVICE Req. No. 5075

On or before 415 E. WALLACE P. O. No. 0494

QUANTITY	DESCRIPTION	DIST. NO.	DEPARTMENT ESTIMATED COST
		W-39104	
1	SPERRY REMINGTON		
	(THE KARD-VEYER 300)		
	UNIT TYPE 4670-~~5313~~ ~~H~~		
	46"H x 70"W x 44-5/32"D 4" ~~H~~		#4,883.00
	~~COUNTER 33" FROM FLOOR~~		
Type one	PEARL GRAY FRONT AND ACCENT BLUE SIDE PANELS		
	BLACK BASE. STANDARD		
	F.O.B. Destination		
	Per quote of 11/20/78 #377-78.		
	Net Price, Delivered + Installed.		
REMARKS:	To Our Knowledge Only Source Available		
	Subj to Councilmanic Approval.		

I hereby certify that the work or supplies above specified are necessary for stock or use in this department.

Department WATER MAINT + SERVICE

Dept. Head

Charge Light ____ Water ✓ Sewage ____

4333

TITLE OF ORDINANCE SPECIAL ORDINANCE - CITY UTILITIES PURCHASE ORDER NO. 0494 - INDIANA OFFICE SYSTEMS, INC.

DEPARTMENT REQUESTING ORDINANCE BOARD OF PUBLIC WORKS D-78-12-10

SYNOPSIS OF ORDINANCE CITY UTILITIES PURCHASE ORDER NO. 0494 - INDIANA OFFICE SYSTEMS, INC. $4883.00 FOR ONE SPERRY REMINGTON KARD-VEYER 300 FOR THE WATER MAINTENANCE AND SERVICE DEPT.

(MEMORANDUM AND PURCHASE ORDER ATTACHED)

EFFECT OF PASSAGE ACQUISITION OF KARD-VEYER FILING SYSTEM FOR WATER MAINTENANCE & SERVICE DEPT.

EFFECT OF NON-PASSAGE

MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS) $4883.00 FROM WATER UTILITY

ASSIGNED TO COMMITTEE

EP